[Institute of Engineering & Technology (IET)](#)
The Annual Quality Assurance Report (AQAR) of the IQAC
Institute of Engineering & Technology: Academic Year 2013-14

Part – A

1. Details of the Institution

1.1 Name of the Institution

Institute of Engineering & Technology

1.2 Address Line 1

Khandwa Road

Address Line 2

City/Town

Indore

State

Madhya Pradesh

Pin Code

452017

Institution e-mail address

www.iet.dauniv.ac.in, dir.iet@dauniv.ac.in

Contact Nos.

0731-2366800, 9425322306

Name of the Head of the Institution:

Dr. Sanjiv Tokekar

Tel. No. with STD Code:

0731-2366800

Mobile:

+91-9425322306 (M)

Dr. Nagendra Sohani

Name of the IQAC Co-ordinator:

Mobile:

| +91-9425311674 |

IQAC e-mail address:

| iqaciet@gmail.com |

1.3 **NAAC Track ID** (For ex. MHCOGN 18879) **EC/66/RAR/146 dated 21-02-2014**

1.4 Website address:

| www.iet.dauniv.ac.in, |

Web-link of the AQAR:

| |

For ex. http://www.ladykeanecollege.edu.in/AQAR201213.doc

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	"B"	Four Star	2000	"Five Years"
2	2nd Cycle	"B"	2.57	2008	"Five Years"
3	3rd Cycle	"A"	3.09	2014	"Five Years"
4	4th Cycle	NA	NA	NA	NA

1.6 Date of Establishment of IQAC : DD/MM/YYYY

| 21/11/2008 |

1.7 AQAR for the year (*for example 2010-11*)

| 2013-14 |

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i. AQAR _____ _____ (DD/MM/YYYY)4
  ii. AQAR_____ _____ (DD/MM/YYYY)
 iii. AQAR_____ _____ (DD/MM/YYYY)
 iv. AQAR_____ _____ (DD/MM/YYYY)

1.9 Institutional Status

University   State [Yes]   Central [ ]   Deemed [ ]   [ ]

Private   [ ]   [ ]

  Affiliated College   Yes   No

  Constituent College   [ ] Yes [ ]   No

  Autonomous college of UGC   Yes [ ]   No [ ]

  Regulatory Agency approved Institution   Yes [ ]   No [ ]

  (eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [v] Men [ ] Women [ ]

              Urban [v] Rural [ ] Tribal [ ]

  Financial Status   Grant-in-aid [ ] UGC 2(f) [ ] UGC 12B [ ]

          Grant-in-aid + Self Financing [ ] Totally Self-financing [v]

1.10 Type of Faculty/Programme

    Arts [ ]   Science [ ] Commerce [ ] Law [ ] PEI (Phys Edu) [ ]

    TEI (Edu) [ ]   Engineering [v] Health Science [ ]   [ ]
        Management

    Others (Specify)   [.]

1.11 Name of the Affiliating University *(for the Colleges)*

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University ☐

University with Potential for Excellence ☐   UGC-CPE ☐

DST Star Scheme ☐   UGC-CE ☐

UGC-Special Assistance Programme ☐   DST-FIST ☐

UGC-Innovative PG programmes ☐   Any other *(Specify)* ☐

UGC-COP Programmes ☐

2. IQAC Composition and Activities

2.1 No. of Teachers | 08

2.2 No. of Administrative/Technical staff | 01

2.3 No. of students | Nil

2.4 No. of Management representatives | Nil

2.5 No. of Alumni | Nil

2. 6 No. of any other stakeholder and
    community representatives | Nil

2.7 No. of Employers/ Industrialists | Nil

2.8 No. of other External Experts | Nil |

2.9 Total No. of members | 09 |

2.10 No. of IQAC meetings held | 10 |

2.11 No. of meetings with various stakeholders: No. | 07 | Faculty | 05 |

Non-Teaching Staff Students | 02 | Alumni | | Others | |

2.12 Has IQAC received any funding from UGC during the year?   Yes | | No

If yes, mention the amount | | | V |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. | 2 | International | | National | | State | | Institution | |

(ii) Themes

| 1 .National workshop on Advances in Cloud Computing on 10-11 March 2014.
2. Two weeks workshop on Signal & System during 2-12 January 2014 by NMEICT |

2.14 Significant Activities and contributions made by IQAC

a) Development of Quality Culture in the institution;

b) Preparation of the Annual Quality Assurance Report (AQAR) as per guidelines and parameters of NAAC, to be submitted to NAAC.

c) Development of quality benchmarks/parameters and its application of for various academic and administrative activities of the institution;

d) Facilitating the creation of a learner-centric environment conducive to quality education and encourage faculty to adopt the required knowledge and technology for participatory teaching and learning process;

e) Arrangement for feedback response from students, parents and other stakeholders on quality-related institutional processes;

e) Organize workshops, seminars on quality related themes and promotion of quality culture

f) Documentation of the various programmes/activities leading to quality improvement;

g) Acting as a nodal agency of the Institution for coordinating quality-related activities, including adoption and dissemination of best practices;

h) Development and maintenance of institutional database through MIS for the purpose of maintaining /enhancing the institutional quality;

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1. Frequent Faculty and stack folders meeting to inculcate quality culture	1. Able to create quality culture and accredited A Grade from NAAC

* *Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body   Yes ☐   No   No

Management ☐   Syndicate ☐   Any other body ☐

Provide the details of the action taken

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	08	02	08	
PG	07	-	07	
UG	06	-	06	
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	21	02	21	

Interdisciplinary	02	
Innovative		

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

- Clearly identified Core, Elective and Inter-disciplinary subjects
- More than 40% curriculum content comprised of Inter-disciplinary subjects covering
- Managerial, IT, Communication and Entrepreneurial aspects
- Lateral entry admission of Diploma and B.Sc. Graduates in all BE program in second year
- Part-time programs in BE, for Diploma / B.Sc. Graduates
- Part-time programs in ME

Sr	BE Programs	No. of Core Papers in each Course in eight Semesters	Total Hours for Core Papers in each Course in all Semesters	No. of Elective Papers in each Course in four Semesters	Total Hours for Elective Papers in each Course in all Semesters	No. of Inter-departmental or interdisciplinary courses in eight Semesters	Total Hours for inter-disciplinary subjects
1	Electronics &	21	84	2	8	19	68

	Instrumentation						
2	Electronics & Tele - Communication	22	88	2	8	18	64
3	Computer	22	88	2	8	18	64
4	Information Technology	21	84	2	8	19	68
5	Mechanical	21	84	2	8	19	68
6	Civil	21	84	2	8	19	68

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	13
Trimester	
Annual	

1.3 Feedback from stakeholders*

Alumni [Yes]   Paren[ ]   Employers [ ]   Students [Yes]
(On all aspects)

Mode of feedback : Online [ ]   Manual [Yes]   Co-operating schools (for PEI) [ ]

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Scheme updated in Nov 13

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
51	35	07	09	

2.2 No. of permanent faculty with Ph.D.

22

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL	NIL

2.4 No. of Guest and Visiting faculty and Temporary faculty

-		70		23

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented	15	3	-
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Class rooms and laboratories equipped with projectors
2. Students encouraged to take industry based projects to understand present industry problems
3. Syllabus updated as per present industrial requirements.

2.7   Total No. of actual teaching days
      during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

1. Central valuation
2. Hiding of roll numbers
3. Review of answer sheets

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development

| 18 | | |

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

| 76 % |

2.11 Course/Programme wise distribution of pass percentage :

Course	Programme	Pass out Percentage	Total No. of Students Appear in final Exam	Distinction Percentage	First Div. Percentage	Second Division Percentage
BE	CIVIL	90.9	77	60	37.14	1.42
BE	COMPUTER	90.74	162	31.97	59.18	8.84
BE	ELECTRONICS & INSTRUMENTA TION	95.89	73	10	44.28	45.71
BE	ELECTRONICS & TELECOMMUN ICATION	88.81	143	22.83	48.81	27.55
BE	INFORMATION A TECHNOLOGY	90.19	153	21.73	60.86	15.94
BE	MECHANICAL	93.42	76	21.12	59.15	19.71
MEFT	SOFTWARE ENGINEERING	83.33	18	73.33	26.66	0
MEFT	DESIGN & THERMAL	100	15	33.33	53.33	13.33
MEFT	DIGITAL & INSTRUMENTA TION	100	17	47.05	47.05	6.66
MEFT	DIGITAL & COMMUNICATI ON	94.44	18	17.64	76.47	1.4
MEFT	INDUSTRIAL ENGG. & MANAGEMENT	100	7	28.57	71.42	0

MEFT	INFORMATION SECURITY	88.23		17	86.66	13.33	0
Msc	APPLIED MATHEMATICS	100		7	28.57	57.14	14.28

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1. IQAC conduct Student feed back for the faculty. Based on the student feedback faculties with poor score identified and counselling conducted to guide them and strengthen their capabilities.

2. IQAC encourage teachers to participate in conferences /seminar to enhances their knowledge

3. IQAC monitors internal test and examination results of students. Students with poor performance identified and extra classes and remedial classes conducted for them.

4. IQAC encourage students to participate and organise technical events

5. IQAC organise expert lectures /workshops for teachers and students for quality education and learning system.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	13
UGC – Faculty Improvement Programme	21
HRD programmes	
Orientation programmes	07
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	10
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled	Number of positions filled temporarily

	during the Year
Administrative Staff	43
Technical Staff	26

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1. IQAC conduct workshop for faculty and students on research methodology.

2. IQAC conducted lectures of eminent scientist and researchers to create research environment.

3. IQAC suggest for the development of research laboratory and procurement of software to promote research

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.4   Details on research publications

	International	National	Others
Peer Review Journals	35	15	
Non-Peer Review Journals			
e-Journals			
Conference proceedings	15	01	

3.5 Details on Impact factor of publications:

Range | 0 - 1.39 | Average | | h-index | | Nos. in SCOPUS | 1 |

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects *(other than compulsory by the University)*	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

3.7 No. of books published   i) With ISBN No.   Nil   Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP   Nil   CAS   Nil   DST-FIST

DPE   DBT Scheme/funds

3.9 For colleges   Autonomy   CPE   DBT Star Scheme

INSPIRE   CE   Any Other (specify)

3.10 Revenue generated through consultancy

	Nil

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		1			
Sponsoring agencies		UGC			

3.12 No. of faculty served as experts, chairpersons or resource persons

10

3.13 No. of collaborations   International | Nil | National | 05 | Any other | |

3.14 No. of linkages created during this year

2

3.15 Total budget for research for current year in lakhs :

From Funding agency | Nil | From Management of University/College | 7.5 lacs |

Total | 7.5 lacs |

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions   received by faculty and research fellows

Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	Nil	Nil	Nil	Nil	Nil	Nil

3.18 No. of faculty from the Institution

who are Ph. D. Guides 07

and students registered under them 42

3.19 No. of Ph.D. awarded by faculty from the Institution 03

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF Nil   SRF Nil   Project Fellows Nil   Any other Nil

3.21 No. of students Participated in NSS events:

University level 1950   State level

National level   International level

3.22 No. of students participated in NCC events:

University level   State level

National level   International level

3.23 No. of Awards won in NSS:

University level 12   State level

National level   International level

3.24 No. of Awards won in NCC:

University level		State level	
National level		International level	

3.25 No. of Extension activities organized

University forum		College forum			
NCC		NSS	13	Any other	

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1.Campus Cleaning and Weeds Removal Activity on 12/08/2014
2. SADBHAAVNA DIWAS PLEDGE
3. Quit Tobacco and Anti Smoking Campaign on 14 September 2013
4. Eye Donation Drive on 24/09/2013
5. Blood Donor Motivation Programme
6. Anti Alcohol Consumption Pledge on 06/10/2013
7. Plantation Activity by the NSS Unit of IET-DAVV on 20/10/2013
08. Participation of NSS Volunteers in the **Green University Policy Plantation Programme organized at DAVV** Takshila Campus on **24th & 25th October 2013**.

09 Celebration of National Voters Day 25/01/2014

10 Celebration of Anti-Alcohol Consumption Day 30/01/2014
11. Participation and Assistance in Organizing the Inauguration Programme of
    Rastriya Yuva Niti 2014 & Rajiv Gandhi Khel Abhiyaan on 21/02/2014
12. Organising of the Seven Days Special Unit level Camp at Machala village
    from 23/03/2014 to 29/03/2014

13. EWB-IET (Engineers without Boarders)Indore chapter wins the best Chapter award at All India Meet

14. A collection camp was organized by EWB-IET (Engineers without Boarders) Indore chapter from 3rd to 5th Oct 2013

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

The infrastructure with advanced technology is being developed and well equipped
Laboratories

- Hostels for Boys and Girls: 16069 sqm
- Central Workshop: Built-up area: 855 sqm
- 400 seated fully air conditioned auditorium developed
- Library area 387.22 sqm

Girls Common Room in each block

- Boys Hostel with a capacity of 350 seats
- Girls Hostel with a capacity of 200 seats along with warden's quarter
- 8 quarters for teachers and 12 more under construction
- 5300 sqm is rented to IIT Indore

	A Block	B Block	D Block	E Block	F Block	M Block	Total
Class Rooms	4	6	5	8	8	4	35
Labs	7	6	7	4	4	1	29
Built-up Area (SQM)	1863.2	2106.3	2106.3	3585.7	4720	2506	16887.5

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				
Class rooms				
Laboratories				
Seminar Halls				
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				

Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Various functions of Administrative office and library are computerized.

4.3 Library services:

- Library

    - About 31,895 books valued Rs. 80,30,560/-
    - 6396 titles
    - 81 Journals
    - 2300 Book CD's
    - 31 Magazines subscriptions
    - 12 News papers subscriptions
- University arranges for E-subscriptions of Journals

- An amount of approx. Rs 2:00 lac per annum is paid by the Institute towards this contribution

- Using customized developed software for Library Management w.e.f. year 2000

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	31867	8030560	6376	2321079	38243	10351639
Reference Books	5497	2198800	1225	490000	6722	2688800
e-Books	-	-	-	-	-	-
Journals	81	380350	18	106325	99	486675
e-Journals	AS for Central Library					
Digital Database	-	-	-	-	-	-
CD & Video	325	18000	125	6725	450	24725
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

- The infrastructure with advanced technology is being developed having 648 Computers.
- Selected Class rooms and laboratories facilitated with 22 multimedia projectors
- IET Intranet with 600+ nodes , Internet access

- Internet connectivity through DAVV campus wide network in each Academic block and hostels
- All faculty rooms are facilitated with Internet connectivity
- Virtual class room and Virtual lab
- Boys hostels are having 1 Gbps Internet access through DAVV Campus network on 24 X 7 basis
- All sections of Administrative Office are using computers and printers
- Using Customized developed software for Admissions, Accounts , Exam and Result processing since year 2000

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	518							
Added	130							
Total	648							

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Available

4.6 Amount spent on maintenance in lakhs :

i) ICT — 5.04

ii) Campus Infrastructure and facilities — 42.55

iii) Equipments — Nil

iv) Others — 0.4

Total : 47.99

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

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- Mentor scheme

  - Started in year 2006-07

  - A teacher mentor is assigned for a Group of 15 students

  - Meetings are held twice a semester.

- Online timetable and syllabus available

- Financial aid is provided to Physically handicapped students through Student Welfare department

- Dr. S. M. Dasgupta Scholarships (Rs 10,000/ per year) are awarded to merit holders in all branches since 2003 (6 No.)

- Dr. Manohar Chandwani Award (Rs. 15,000/ per year) to passing out students (4 No.) since 2012

- Wards of employees of Railways, BSNL, SBI, MP Police and other PSU's are getting scholarships from their respective departments

- Students are given Railway concessions for attending workshops/ seminars

- Publication of Institute Magazine 'Pegasus'

- Women and Girls student welfare cell

- Fully Active Placement cell

- Students volunteer in the placement activities

- Collaboration with other UTDs, such as IIPS/ SCS&IT

- MOU with Ericsson Global Services for student training

- Visiting doctors available at hostels

- Common Health Centre of DAVV

5.2 Efforts made by the institution for tracking the progression

1. Students test and exam results analysed and monitored.

2. Students with poor performance provided with extra and remedial classes

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
537	138	42	

(b) No. of students outside the state

24

(c) No. of international students

nil

Men

No	%
1511	

Women

No	%
598	

	Last Year						This Year					
	General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
BE	872	277	286	263	11	1709	278	84	87	78	06	537
ME	92	15	04	27		138	87	19	02	15		123
Male Female						104 14						96 27

ME

Demand ratio   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET [ ]   SET/SLET [ ]   GATE [53]   CAT [14]

IAS/IPS etc [ ]   State PSC [ ]   UPSC [ ]   Others [GRE 9]

5.6 Details of student counselling and career guidance

> Students approaching along with their queries are properly given counselling by Faculty, HOD, Administrative Officer, staff, Hostel warden and Director .

No. of students benefitted

> Approximately 300
>
> But no record is available.

5.7 Details of campus placement

On campus			*Off Campus*
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
21	464	414	-

Total number of offers: 583

5.8 Details of gender sensitization programmes

> Meetings of the girls students are taken by senior faculty members of the Institute.

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level [5]   National level [-]   International level [-]

(Sports: Chess 3 and table tennis 2)

No. of students participated in cultural events

[ ]   [ ]   [ ]

	State/ University level	National level	International level

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [-]   National level [-]   International [-]

Cultural: State/ University level [-]   National level [-]   International [-]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level [   ]   National level [   ]   International level [   ]

Exhibition: State/ University level [   ]   National level [   ]   International level [   ]

5.12   No. of social initiatives undertaken by the students [   ]

5.13 Major grievances of students (if any) redressed:

_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

To Remain at Forefront of Engineering Education, strive ceaselessly to shape the young enthusiasts into Technical Professionals

Mission:

- Creating an enthusiastic and synergetic environment

- Developing the youth into integrated and holistic personality to meet the challenges of technological competitiveness

- Nurturing intellectual, ethical, social and national values

- Updating technical and professional know-how and sharing it with others creatively in an effort to realize Technology Vision of India

6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

1. Feedback from the employers

2. Feedback from the alumina

3. Feedback from the eminent academician/ scientist

6.3.2 Teaching and Learning

1. Teachers encouraged to participate in conferences and seminars.

2. Class rooms equipped with projectors

3. Well equipped laboratories for the conduction of practicals and demonstration

6.3.3 Examination and Evaluation

1. Pre planned and scheduled examination system

2. Result declares within 30 days of examination, for final year before 10th of May I

3. Central valuation system adopted

4. Result monitored and analysed

6.3.4 Research and Development

1. Budget allocation for research

2. Teachers paid grants for the research publication

3. Reimbursement of internet broadband to research guide

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library
- About 31,895 books valued Rs. 80,30,560/-
- 6396 titles
- 81 Journals
- 2300 Book CD's
- 31 Magazines subscriptions
- 12 News papers subscriptions
- University arranges for E-subscriptions of Journals
- An amount of approx. Rs 2:00 lac per annum is paid by the Institute towards this contribution
- Using customized developed software for Library Management w.e.f. year 2000

ICT

- The infrastructure with advanced technology is being developed having 648 Computers.
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- Virtual class room and Virtual lab
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- All sections of Administrative Office are using computers and printers
- Using Customized developed software for Admissions, Accounts , Exam and Result processing since year 2000

6.3.6 Human Resource Management

6.3.7 Faculty and Staff recruitment

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

6.4 Welfare schemes for

Teaching	Karmachari sahayata kosh
Non teaching	Karmachari sahayata kosh
Students	

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done   Yes   Yes   No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	no	no	no	no
Administrative		no	no	no

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes | Yes | No | |

For PG Programmes   Yes | Yes | No | |

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

| |

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

| |

6.11 Activities and support from the Alumni Association

| Nil |

6.12 Activities and support from the Parent – Teacher Association

| Nil |

6.13 Development programmes for support staff

| Nil |

6.14 Initiatives taken by the institution to make the campus eco-friendly

| Extensive plantation in the campus |

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the
functioning of the institution. Give details.

```



```

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the
beginning of the year

```



```

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

```



```

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

```
Environment awareness activities conducted through NSS
Unit of Institute
```

7.5 Whether environmental audit was conducted?   Yes ☐   No   No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. **Plans of institution for next year**

> 1. Construction of New Library Building
>
> 2. Construction of Internal Roads
>
> 3. Construction of staff quarters
>
> 4. Extension of girls hostel
>
> 5. New PG Programs in Mechanical Engg. , Computer Engineering and Electronics Engineering

Name __Dr. Nagendra Sohani_____   *Name _Dr. Sanjiv Tokekar____*

_____
_____

Signature of the Coordinator, IQAC   *Signature of the Chairperson,*
IQAC

_____***_____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

****

24   Institute of Management Studies (IMS)
The Annual Quality Assurance Report (AQAR) of the IQAC
Institute of Management Studies (IMS): Academic Year 2013-14
Part – A

1. Details of the Institution

1.1 Name of the Institution

> Institute of Management Studies

1.2 Address Line 1	Takshashila Campus
Address Line 2	Khandwa Road
City/Town	Indore
State	Madhya Pradesh
Pin Code	452017
Institution e-mail address	Director.imsdauniv.ac.in
Contact Nos.	0731-2439304
Name of the Head of the Institution:	Dr. P. N. Mishra
Tel. No. with STD Code:	0731-2439304
Mobile:	09425065939
Name of the IQAC Co-ordinator:	Dr. N. K. Totala
Mobile:	09826507017
IQAC e-mail address:	navindratotla@gmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879) **EC/66/RAR/146 dated 21-02-2014**

1.4 Website address:

http://www.dauniv.ac.in

Web-link of the AQAR:

For ex. http://www.ladykeanecollege.edu.in/AQAR201213.doc

1.5 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	"B"	Four Star	2000	"Five Years"
2	2nd Cycle	"B"	2.57	2008	"Five Years"
3	3rd Cycle	"A"	3.09	2014	"Five Years"
4	4th Cycle	NA	NA	NA	NA

1.6 Date of Establishment of IQAC: DD/MM/YYYY

21/11/2008

1.7 AQAR for the year (*for example 2010-11)*

2013-14

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

    v. AQAR _____ _____ (DD/MM/YYYY)4
   vi. AQAR_____ _____ (DD/MM/YYYY)
  vii. AQAR_____ _____ (DD/MM/YYYY)
 viii. AQAR_____ _____ (DD/MM/YYYY)

1.9 Institutional Status

v

	University	State	Central	Deemed	Private

Affiliated College   Yes ☐   No ☑

Constituent College   ☐ Yes ☑   No

Autonomous college of UGC   Yes ☐   No ☑

Regulatory Agency approved Institution   Yes ☑   No ☐

(eg. **AICTE,** BCI, MCI, PCI, NCI):

Type of Institution   Co-education ☑   Men ☐   Women ☐

         Urban ☑   Rural ☐   Tribal ☐

Financial Status   Grant-in-aid ☐   UGC 2(f) ☐   UGC 12B ☐

         Grant-in-aid + Self Financing ☑   Totally Self-financ ☐

1.10 Type of Faculty/Programme

   Arts ☐   Scien ☐   Comme ☐   I☐   PEI (Phys Edu ☐

   TEI (Edu) ☐   En☐ heering   H☐ th Science   ☑

     Management

Others   (Specify)   [.]

1.11 Name of the Affiliating University *(for the College*   [NA]

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

   Autonomy by State/Central Govt. / University   [Yes]

University with Potential for Excellence [ ] UGC-CPE [ ]

DST Star Scheme [ ] UGC-CE [ ]

UGC-Special Assistance Programme [ ] DST [ ]

UGC-Innovative PG programmes [ ] Any other (*Specify* [ ]

UGC-COP Programmes [ ]

2. IQAC Composition and Activities

2.1 No. of Teachers [6]

2.2 No. of Administrative/Technical staff [1]

2.3 No. of students [2]

2.4 No. of Management representatives [NA]

2.5 No. of Alumni [2]

2. 6 No. of any other stakeholder and

    community representatives [1]

2.7 No. of Employers/ Industrialists [1]

2.8 No. of other External Experts [1]

2.9 Total No. of members [14]

2.10 No. of IQAC meetings held [4]

2.11 No. of meetings with various stakeholders: [4] No. [1]

[1]   [1]   [1]

Non-Teaching Staff Students   Alumni   Others

2.12 Has IQAC received any funding from UGC during the year? Y☐   ☐·ᐟ

    If yes, mention the amount | NA |

2.13 Seminars and Conferences (only quality related)

    (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

    Total Nos. |5| Internation ☐   Natio ☐   S☐   Institution ☐

Level

    (ii) Themes

    -Disaster Management by G S Saini (9/10/2013)
    -Ancient Indian Wisdom and its Influence on West by Mr. Philip Goldberg
    (26/11/2013)
    -Supply Chain Management : Maruti Experience By Anurag Surana (1/12/2013)
    -Management of Canser Control By Dr Manoj Panday (31/01/2014)
    -Management By Dr A.D.N Bajpai (7/02/2014)

2.14 Significant Activities and contributions made by IQAC

    Arrangement of Seminars

2.15 Plan of Action by IQAC/Outcome

    The plan of action chalked out by the IQAC in the beginning of the year towards quality

    enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Arrangement of Seminars	Arrangement of Seminars

    * Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   ☐   ☐ v

                        ☐   ☐   ☐ v

Management   Syndicate   Any other body

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph D	1	Nil	1	1
PG	10	Nil	9	10
UG	2	Nil	2	2
PG Diploma	1	Nil	1	1
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	Nil	Nil	Nil	Nil
M. Phil. (Mgt.)	1	Nil	1	1
D. Lit. (Mgt.)	1	Nil	1	1
Others				
Total	16	Nil	15	16

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: **CBCS**/**Core/Elective option** / Open options
     (ii) Pattern of programmes:

Pattern   Number of programmes

Semester   16

Trimester

Annual

√		√		√		√

1.3 Feedback from stakeholders*   Alumni   Parents   Employers   Students
   (On all aspects)

   Mode of feedback   :   Onlin [ ]   Man [√]   Co-operating schools (f[ ])
PEI)

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

| Syllabi is updated before semester, Revision also takes place |

1.5 Any new Department/Centre introduced during the year. If yes, give details.

| **No** |

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent

Total	Asst. Professors	Associate Professors	Professors	Others
25	**12**	**5**	**8**	**NIL**

faculty

2.2 No. of permanent faculty with Ph.D.

| **21** |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
NA	NA	NA	NA	NA	NA	NA	NA	NA	NA

2.4 No. of Guest and Visiting faculty and Temporary fac [ ]   **154**   **7**

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			
Presented			

Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Learning Resources are made know to students and interactive session are conducted

2.7 Total No. of actual teaching days
      during this academic year

190

2.8 Examination/ Evaluation Reforms initiated by
      the Institution (for example: Open Book Examination, Bar Coding,
      Double Valuation, Photocopy, Online Multiple Choice Questions)

NA

2.9 No. of faculty members involved in curriculum
      restructuring/revision/syllabus development
      as member of Board of Study/Faculty/Curriculum Development workshop

		31

2.10 Average percentage of attendance of students

>75%

2.11 Course/Programme wise distribution of pass percentage: (2013-14)

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
MBA (Full Time)	106					
MBA (FA)	116					
MBA (MM)	104					
MBA (HA) 2yr	56					
MBA (e-Com) 2yr	62					
MBA (HA) Integrated	58					
MBA (e-Com) Integrated	19					
MBA (HR)						
MBA (DM)	34					
MBA (Executive)						
M. Phil. (Management)						
PGDHRM (Defence)						
BBA (E-commerce)	55					
BBA (HA)	59					
Ph. D.						

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

IQAC Monitors Evaluate the teaching & Learning process through the System of Coordinator ship for each program by overall control by Chief Academic Coordinator.

2.13 Initiatives undertaken towards faculty development   2013-14

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	43			
Technical Staff	07			

Criterion – III

3. Research, Consultancy and Extension

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		2		
Outlay in Rs. Lakhs		188000		

3.4   Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range [   ]   Averag [v]   h-in [   ]   Nos. in SC [   ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

3.7 No. of books published   i) With ISBN No [   ]   Chapters in Edited B [   ]

ii) Without ISBN No. [   ]   [   ]

3.10 Revenue generated through consultancy [Nil]

3.11 No. of conferences

organized by the
Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies					

NIL

3.12 No. of faculty served as experts, chairpersons or resource pers [   ]

3.13 No. of collaborations   International [   ]   Nationa [   ]   Any oth [   ]

3.14 No. of linkages created during this year [   ]

3.15 Total budget for research for current year in lakhs :

From Funding agenc [   ]   From Management of University/Co [   ]

Total   [   ]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions received by faculty and research fellows
    Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
    who are Ph. D. Guides
    and students registered under them

12

96

3.19 No. of Ph.D. awarded by faculty from the Institution

As per University Record

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [ ]   SRF [ ]   Pr[ ]Fellows   Any [ ]
other

3.21 No. of students Participated in NSS events:

University level [60]   State level [ ]

Nati[ ]vel [ ]

International level

3.22 No. of students participated in NCC events:

University level [ ]   State level [ ]

Nati[ ]evel [ ]

International level

3.23 No. of Awards won in NSS:

University level [ ]   State level [ ]

International level   National level ☐   ☐

3.24 No. of Awards won in NCC:

University level ☐   State level ☐

National level ☐

International level ☐

3.25 No. of Extension activities organized

University forum ☐   College forum ☐

NCC ☐   NSS | fair | Any ☐

-Blood Donation

-Plantation

-Eye check up

-Warm coat distribution

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Above Fair

-

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area				

Class rooms				
Laboratories				
Seminar Halls				
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books						31382
Reference Books						40
e-Books						NA
Journals						NA
e-Journals						2084
Digital Database						ONLINE
CD & Video						54
Others (specify)						
Projects report in PHD						2124+26 =2150

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	6		Y	Y				
Added								
Total	6		Y	Y				

4.5 Computer, Internet access, training to teachers and students and any other programme for technology
    upgradation (Networking, e-Governance etc.)

4.6 Amount spent on maintenance in lakhs :

  i) ICT   [ ]

  ii) Campus Infrastructure and facilities [ ]

  iii) Equipments   [ ]

                        [ ]

iv) Others

Total : [   ]

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Students are made aware of Students Support Services

5.2 Efforts made by the institution for tracking the progression

Continuous Evaluation System is in Operation.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
117	687		

(b) No. of students outside the state

(c) No. of international students

Men

No	%

Women

No	%

	Last Year						This Year				
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total

Demand ratio   Dropout %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

University Holds Classes for it.

No. of students beneficiaries   NA

5.5 No. of students qualified in these examinations NA

NET [ ]   SET/SLET [ ]   GATE [ ]   CAT [ ]

IAS/IPS etc [ ]   State PSC [ ]   UPSC [ ]   Oth [ ]

5.6 Details of student counselling and career guidance

Every Faculty take care of Student Counselling and Carrier Guidance.

No. of students benefitted   ALL

5.7 Details of campus placement

	On campus		Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
36+11=47	2427+72=2499	178+55=243	NA

5.8 Details of gender sensitization programmes

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level [　] National level [　] International level [　]

No. of students participated in cultural events

State/ University level [　] National level [　] International level [　]

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [　] National level [　] International [　]

Cultural: State/ University level [　] National level [　] International [　]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level [v]   National le [   ]   International [   ]

Exhibition: State/ University level [v]   National le [   ]   International [   ]

5.12   No. of social initiatives undertaken by the students [ALL]

5.13 Major grievances of students (if any) redressed:
NIL_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

```



```

6.2 Does the Institution has a management Information System

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6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

```


```

6.3.2 Teaching and Learning

```


```

6.3.3 Examination and Evaluation

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6.3.4   Research and Development

6.3.5   Library, ICT and physical infrastructure / instrumentation

6.3.6   Human Resource Management

6.3.7   Faculty and Staff recruitment

6.3.8   Industry Interaction / Collaboration

6.3.9   Admission of Students

6.4 Welfare schemes

Teaching	
Non teaching	
Students	

for

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done ☐ Y Yes ☐ No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	No	No	No
Administrative	No	No	No	NO

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ☐ Y   No ☐

For PG Programmes   Yes ☐ Y   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

The Institute is having autonomy within the university

6.11 Activities and support from the Alumni Association

6.12 Activities and support from the Parent – Teacher Association

6.13 Development programmes for support staff

```



```

6.14 Initiatives taken by the institution to make the campus eco-friendly

```
With the help of NSS plantation and care of the existing
plants and trees is taken. Eco-friendly environment is taken
care of.
```

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the
    functioning of the institution. Give details.

```



```

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the
    beginning of the year

```



```

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

```



```

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

```



```

7.5 Whether environmental audit was conducted?

☐ ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

```



```

8. **Plans of institution for next year**

```



```

Name _____   *Name*
_____

                    _____
_____

Signature of the Coordinator, IQAC   *Signature of the*
Chairperson, IQAC

_____***_____

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****